

PEST UK



Saturday part time job vacancy - office role

The basic hours are Saturdays 8-1. Other hours will be available for evenings so we would like some one flexible in this respect. Some extra hours will be available in the Summer Months (Notice would be given in advance for this). The hourly rate will be £7.50 an hour with bonuses, payable by bank transfer at the end of the month. The hourly rate will rise to £8.50 after the initial 3 month trial period. Bonus payments are 50p per job booked. This usually can be 1 to 4 per hour, depending on the time of year & demand.

The job involves answering the phones (4 lines), entering information onto a computer (excel spreadsheet & diaries), dealing with customer queries, allocating jobs to the technicians and general office duties.

This is an interesting job that changes from month to month. Training will be given on site and on courses.



1% of PESTUK's annual profits are donated to:

Operation Smile

Changing Lives One Smile at a Time

